

## **INSTRUCTIONS CONCERNING THE PROCESSING OF DATA IN CONNECTION WITH THE USE OF A CONTACT FORM AT SPP.NET.PL AND STEELPRESS.EU**

Pursuant to the applicable regulations concerning the protection of personal data, please read the following information on the processing of your personal data by Steelpress Sp. z o.o.

If you want to consent to the processing of your personal data by Steelpress Sp. z o.o., please tick a relevant clause next to the contact form. Data submission is voluntary.

You do not have to consent to the above-mentioned processing of your personal data; however, if you do not consent to the processing of your personal data, Steelpress Sp. z o.o. will be unable to respond to your message, as Steelpress Sp. z o.o. will not be authorised to process your personal data in line with the applicable regulations.

If you would like to withdraw your consent to the processing by Steelpress Sp. z o.o. of your personal data entered into the contact form, please send a relevant request by e-mail to [office@steelpress.eu](mailto:office@steelpress.eu) , or contact us by phone at +48 61 813 02 73.

The Controller of your personal data is Steelpress Sp. z o.o. with its registered office in Luboń, at ul. Powstańców Wielkopolskich 48, phone: +48 61 813 02 73, e-mail: [office@steelpress.eu](mailto:office@steelpress.eu)

Your personal data will be processed, based on your consent, in order to respond to your message.

Your personal data may be transferred to third parties that Steelpress Sp. z o.o. cooperates with.

Your personal data will be stored until Steelpress Sp. z o.o. responds to your message or settles your case and for 6 years thereafter.

You have the right to request from Steelpress Sp. z o.o. access to your personal data and their rectification. Furthermore, in the situations and on the conditions specified in Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, you also have the right to request Steelpress Sp. z o.o. to erase your data or limit their processing, as well as the right to data portability, and the right to object to the processing of your personal data.

You have a right to withdraw your consent to the processing of your personal data at any time. At the same time, Steelpress Sp. z o.o. would like to inform you that the withdrawal of your consent shall not affect the lawfulness of processing based on consent before its withdrawal.

You have the right to lodge a complaint with the supervisory body, i.e. the President of the Office for Personal Data Protection.